

Applied Music Attendance Record

Name of Teacher: _____

Name of Student: _____

Notes:

1. The Department will pay up to 26 lessons (60minutes per lesson) in each academic year for each student.
2. Payment will be made monthly in arrears. Please return this form before 30th of each month.

Please write down the Date of Lesson in the following table:

1	2	3	4	5
6	7	8	9	10
11	12	13		

For Department of Music's Office use ONLY

Date of Received:

BA

- BA1
- BA2
- BA3
- BA4

BMS

- BMS3
- BMS4

Lessons remaining: