

Applied Music Attendance Record

Name of Teacher: _____

Name of Student: _____

Programme: BA1 BA2 BA3 BA4 BMS3 BMS4

Notes:

1. The Department will pay up to 26 lessons (60-minute per lesson) in each student for each academic year.
2. Payment will be made monthly in arrears. Please return this form before 30th of each month.

Please write down the date of lesson(s) in the following table:

1	2	3	4	5
6	7	8	9	10
11	12	13		

Signature of Teacher: _____

For Department of Music's ONLY						
Received on:						
No. of lessons completed	Sem 1	Sep _____	Oct _____	Nov _____	Dec _____	
	Sem 2	Jan _____	Feb _____	Mar _____	Apr _____	May _____
No. of lessons remaining	Sem 1					
	Sem 2					